



DATE:

July 23, 2018

POSITION:

Adjunct Instructors – Human Resources (Part-Time) LaPlume Traditional

REPORTS TO:

Dean, School of Professional Studies

JOB PURPOSE:

Keystone College is seeking qualified applicants for adjunct teaching positions for courses in the discipline of Human Resources.

Current course openings:

INTRO TO HRM (traditional schedule – on campus) Monday & Friday 9:30 a.m. to 10:45 a.m.

COMP & BENEFITS (traditional schedule – on campus) Monday & Friday 12:30 p.m., to 1:45 p.m.

RESPONSIBILITIES:

To teach Human Resources courses.

REQUIREMENTS:

Masters' degree in Human Resources Management or related field; HRCI or SHRM certification preferred; previous experience teaching at the post-secondary level and three years working in the Human Resources field preferred.

TO APPLY:

Please send resume, cover letter, and names, addresses & phone numbers of three professional references to: Human Resources * Keystone College * One College Green * La Plume, PA 18440-1099 * email: humanresources@keystone.edu

EOE M/F/D/V