

Do you want to work for a fun, global consumer products company? Do you have an interest in recruiting with knowledge of Human Resources? If this sounds like you, continue reading below!

WHO IS DESIGN GROUP?

Design Group Americas is one of the U.S. leaders of gift packaging, crafts, décor, and creative play products with a portfolio of over 50 national brands, sold nationwide and around the globe in the mass, middle and specialty markets. We are proud to serve the best and biggest retailers in the market like Amazon, Walmart, Target, and JoAnn Stores PLUS over 7000 independent specialty retailers.

Design Group is recruiting for a **Talent Acquisition Specialist (Recruiter)** to help us with the many aspects of recruiting. This will be a remote position but prefer candidates to be within driving distance to Berwick, PA.

WHAT WILL I DO IN THIS ROLE?

In this role, the **Talent Acquisition Specialist** will conduct full-cycle recruiting for all sales, marketing, and administrative employees throughout our US locations.

This position will source candidates through social media channels, job boards, and employee referrals to find the best candidates to join our growing team. This person will individually meet with the Hiring Manager to determine what skillset they should be targeting in their recruiting efforts. The Talent Acquisition Specialist will conduct initial telephone interviews and coordinate next round interviews with the manager.

After the **Talent Acquisition Specialist** finds the ideal candidate, this person will be responsible for assisting with onboarding the new hire, including conducting check-ins to ensure the transition into our company is seamless.

WHAT SKILLS DO I NEED?

Our perfect candidate is someone with three years' experience in recruiting with exposure to Human Resources. Applicant tracking system experience is required and experience working with SilkRoad products is a plus.

The person who will excel in this role will have great communication skills as this person will be communicating with internal employees and managers and external applicants. This person should feel comfortable asking questions to fully understand what skillset the ideal candidate will encompass.

WHAT DOES DESIGN GROUP OFFER ME?

- A fun, flexible work environment and a team that allows your creativity to flourish and thrive!
- A comprehensive employee benefits package!
- Paid time off and so much more!

[Check out our video portal by clicking here!](#)

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

Apply online [here!](#)