

NEPA SHRM Meeting Minutes

Call to order

A meeting of [NEPA SHRM BOD](#) was held at 32 Union Street WB Pa on April 19, 2017 @ 5:00PM.

Attendees

Heather Clark	Kellie Knesis	Marc Marchese	Janine Hennigan
Doug Hertel	Tara Petroski	Kerri Greco (Holland)	Joe Sileo
Christine Jensen	Kathy Peters	Tom Becchetti	

Members not in attendance

Ana De Los Santos	Tracey McMillan-Booker
Ken Zula	
Brooke Lipperini	

New business

- New member introductions
 - Summary of officer roles
 - Committee overview and open seats
- 2017 Meeting Schedule finalized
 - Structure of meeting going forth
 - Conf call mid-month for officers if needed
 - Add line to call in for regular meetings
- Partnering with student chapter at Kings
 - Mentor program for HR Majors
 - Student Mixer in the fall
- Develop a spreadsheet to track program survey results.

Old Business

- Communication Committee
 - Seeking additional proposal for website
 - Still working through technical issues/email
- Governance Committee
 - By-law update
 - Researching officers being reelected as opposed to extending terms
 - By-laws reviewed and cleaned up with J Sileo
 - BOD terms need review
- Finance Committee
 - Audit to be reviewed after tax season
- Professional Development Committee
 - Application process changed
 - Awarding 2016 & 2017 candidates.
- Legal Committee
 - Joe Sileo - Chair

NEPA SHRM Meeting Minutes

Announcements

2017 Meeting Schedule

May 2, 2017
June 6, 2017
September 5, 2017
October 3, 2017
November 7, 2017
December TBD
January 9 2018

All regular BOD meetings will be held at the WB Careerlink 32 Union Street at 5:15 pm.

Special Events

Presenter Dale Yeager June 7th @ the Radisson
Student Mixer- Late September
Legal Update - October 12, 2017
Annual Meeting - December

Next Meeting

Careerlink 32 Union Street WB Pa on May 2, 2017 @ 5:15 pm.

Tara Petroski

Secretary

4/25/2017

Date