

The **Payroll Manager** will lead a staff through the end-to-end payroll processes including payroll data collection, inter-department communications, data input and compliance review. The team focuses on delivering an accurate national sales and business payroll while maintaining the integrity and functionality of the HRIS Payroll Functional Area. The role is responsible for the accurate and timely payroll processing of 1400 associates across 48 states. The Payroll Manager will be responsible for ensuring the delivery of quality payroll services and efficient processes. This individual will be responsible for ensuring data integrity, testing of and planning for system upgrades, report writing, and analyzing data and process flows for process improvement opportunities. The role requires full knowledge of hourly, salary, and commission-based payroll and taxes within multiple states. The role includes full responsibility for compliance with federal, state and local taxing authorities to assure Benco is compliant with all payroll tax regulations. The position will also support all audit requests, tax notices and management reporting requirements.

In addition to a demonstrated knowledge of payroll practices and trends, this individual will manage the payroll team. This position manages resources appropriately to balance workload, resolves escalated issues and focuses on associate development. The Manager will champion change, recommend and implement process improvements while building and maintaining strong partnerships with other business areas within and outside of the organization.

The Payroll Manager role requires a strong professional presence and the ability to work under strict deadlines. The role requires the individual to be customer focused striving to meet the highest customer service standards. The individual should possess excellent written and verbal communication skills, have a strong attention to detail, and demonstrated knowledge of payroll trends.

The Ideal Candidate Will Possess:

- **Education:** Bachelor's Degree in Accounting, Business Administration, Finance, Human Resources or a related field.
- **Experience:** 5-10 years of experience in Payroll with a multi-state, mid-size Company with greater than 1000 associates. 3-5 years supervisory or management experience required. Lawson/Infor experience preferred, but not required.
- **Skills Needed:** Ability to communicate effectively; excellent interpersonal skills; strong organizational and problem-solving skills; ability to present to diverse groups on payroll topics; ability to handle multiple tasks and projects simultaneously; Proficient in Excel, Word, Outlook and Power Point; Certified Payroll Professional preferred.

Why join our team?

- Bonuses available for region's superior sales growth
- Excellent compensation package, including a flexible benefits plan, a paid time off plan and a generous 401 (k) retirement plan
- Annual Profit Sharing
- Medical, Dental, Vision effective Day 1
- We drive dentistry forward by leveraging innovative solutions and our caring family culture.
- #19 Best Companies to Work for in Health Care

If you enjoy working for a progressive company that is growth minded and values customers & associates we encourage you to learn more about our Benco family. We are looking for driven professionals who want to play a key role in our future success.

Who We Are: It's our mission to deliver success smile after smile.

Benco Dental, the largest privately owned, full-service dental distributor in the United States, has remained in the family since 1930—a family that now includes our more than 30,000 customers and over 1,400 associates in the 48 contiguous states.

We provide more supply and equipment options than any other full-service distributor, an offering enhanced by a comprehensive suite of services, including office design, equipment repair, practice coaching, financing and project management, wealth management and dental-specific technology solutions. These services are supported by over 400 professionally trained sales representatives and 300 factory-trained service technicians who begin every task by asking “What does the customer want?”

Apply at: https://benco.hrmdirect.com/employment/job-opening.php?req=1383835&&cust_sort1=-1&#job